



Novi Ice Arena Freestyle Rules, Procedures, and Etiquette

July 1, 2024 - June 30, 2025

This document is intended to create a comprehensive outline for the rules, procedures, and etiquette on freestyle ice to ensure a safe and enjoyable environment for all. All skaters, coaches, and parents (or guardians) are expected to follow the rules, procedures, and etiquette that are outlined below. **Please review all points thoroughly and sign and return the *final acknowledgement page* to the front desk. Please keep the rest of the document for your records.**

General Rules for Coaches and Skaters

1. All skaters, coaches, and parents (or guardians) are expected to be respectful towards each other and all rink personnel and always show courtesy and good sportsmanship. If there is an issue, please bring it to the Skating Director immediately.
2. Freestyle sessions are for individual teaching, training, and practice of figure skating. Skaters and coaches are expected to work cooperatively to share the ice space without disrupting each other.
4. Only coaches who are contracted with the Novi Ice Arena and are USFS Compliant are permitted to coach on freestyle ice.
5. All *skaters* must be USFS members except for Intro-to-Private Lesson students.
6. Ice rink doors should remain closed during all freestyle sessions.
7. Only water is permitted on the ice, on the player benches, or in the score box. Glass bottles are not permitted. No other food or drink allowed.
8. Coaches and skaters are not permitted on the ice at any time during an ice re-surface and must wait for the Zamboni doors to close before taking the ice.
9. Skaters and Coaches should make every effort not to interrupt the flow of other skaters. If you are not in motion, move to the boards.
10. Skaters and coaches are responsible for the safety of themselves and other skaters and coaches around them. Please be conscious of the flow of skaters.
11. When Zamboni doors are open, all skaters and coaches should be off the ice. Skaters and coaches should be respectful and mindful of ice maintenance and should not keep maintenance staff waiting to resurface the ice.
12. Spins should generally be trained in the middle of the ice and jumps in the corners. Make sure to be aware of the path of each skater, especially in the jumping corners.
13. Backward spirals should not be practiced on sessions with 16 or more skaters on the ice.
14. The use of parachutes is permitted when less than eight (8) skaters are on the ice.
15. In the event of a fall, get up immediately unless injured.
16. No one is permitted on the ice without skates on.

17. There is a zero-tolerance policy for offensive and abusive behavior and language.
18. All session times are subject to change. Reasonable notice of changes will be posted when possible and credits to contracted skaters will be made when necessary. Please note that session changes will only be made under necessary circumstances.
19. Coaches are expected to educate their skaters and their skaters' parents about the rules, procedures, and etiquette of freestyle ice.
20. For whatever reason, if you are thinking about or have made the decision to change coaches, please follow the steps below:
 - a. Speak with your current coach and inform them that you will be changing coaches. This is important so that your current coach can make arrangements moving forward.
 - b. Make sure that all dues are paid to your current coach **before** starting lessons with a new coach.
 - c. Pick up a Change of Coach Form from the Skating Director.
 - d. Fill out the Change of Coach Form and collect a signature from both your current coach and your new coach.
 - e. Hand the completed Change of Coach Form to the front desk.

Freestyle Ice Distinctions

21. "Low" Sessions are for high beginner skaters through Senior Freestyle skaters.
22. "General" Sessions are open for all levels.
23. "High/High School" Sessions are for Juvenile through Senior Freestyle skaters and high school skaters only. These sessions must be contracted.

Rules and Procedures for Paying for Ice Time

24. All skaters **must pay for ice** and sign into the Freestyle Session Logbook **before** stepping on the ice. You must turn in a contract and submit your first payment before stepping on the ice for any "contract only" sessions. Procedure is as follows:
 - a. **Contracted skaters**
 - i. When ice monitors, Don or Bruce are present, check in with them before stepping on the ice.
 - ii. When ice monitors are not present, find the Logbook at the front desk before stepping on the ice and add a check mark next to your name and under the appropriate date on each contracted session.
 - iii. Please make sure to read your contract to understand all agreements.
 - b. **Skaters using a punch card**
 - i. When ice monitors, Don or Bruce are present, check in with them before stepping on the ice and have your punch card punched for the appropriate number of sessions.
 - ii. When ice monitors are not present, find the Logbook at the front desk before stepping on the ice and sign your name under the appropriate date for each session that you will be skating and have your punch card punched for the appropriate number of sessions.
 1. When signing the Logbook, write PC (for punch card) under PM (payment method).

2. Please note that if you step on the ice without signing the Logbook, management will reach out to you to charge you for that session.
 - iii. Punch cards may be used to reserve a spot on freestyle ice ahead of time, but **must** be done so in person with the front desk staff or with an ice monitor.
 - c. **Skaters paying drop-in fee with credit card or cash**
 - i. Come to the desk before stepping on the ice to pay the drop-in fee for the number of sessions you will be skating.
 - ii. When ice monitors, Don or Bruce are present, check in with them before stepping on the ice and show them your receipt.
 - iii. When ice monitors are not present, sign your name under the appropriate date for each session that you will be skating.
 1. When signing the Logbook, write CC (for credit card) or C (for cash) under PM (payment method).
 2. Please note that if you step on the ice without signing the Logbook, management will reach out to you to charge you for that session.
25. Partial sessions are charged as full sessions. No prorates are permitted, no exceptions.
 26. **If a skater has skated on a session and did not sign the logbook with their name and method of payment, they will be charged a drop-in fee of \$8.50.**
 27. Freestyle sessions are limited to 24 skaters. Once a session is full, we do not allow drop-in skaters.
 28. If you would like to reserve a spot on a future freestyle session, the drop-in fee must be paid via credit card, cash, or check (**not** with a punch card).
 29. Skaters will not be able to reserve a spot without payment at the time of reservation.
 30. There are no make-ups, refunds, or exchanges for drop-in payments.
 31. Coaches can only reserve a spot for their skaters if payment is made.
 32. *** Please note that each session has its own page in the logbook. Please pay attention to the session times when signing in for a freestyle session. ***

Parent and Spectator Rules

33. Parents and spectators must view the freestyle session from the upstairs lobby area or the bleachers. Parents and spectators are not permitted in the player bench area nor to stand in front of the ice entrance.
34. Absolutely no parent coaching from the sidelines. Accreditation and compliance of our coaches are required for the safety and proficiency of your skaters. If you are concerned about your skater's practice habits, please speak with your head coach.

Music Rules and Procedure

35. Music belts must be worn by anyone skating to music. Please pick up a music belt at the front desk if you do not have one.
36. Skaters are not permitted to wear personal headsets of any kind while skating. This is for the safety of all skaters on the ice.
37. Coaches may use hand-held music systems at an appropriate volume so as not to disrupt skaters who are using music on the rink sound system.
38. Skaters who are skating to music on the rink sound system have the right of way.

39. Coaches get one “music line cut” per lesson ahead of those not in a lesson. Coaches get music playing priority, but coaches must also keep in mind that skaters who are not in a lesson have paid for their ice time which includes music rights.

40. Music should not be started within two (2) minutes of the end of each session.

Hockey Participation

3. Hockey skaters are permitted on freestyle ice on a limited basis under the following circumstances:

- a. Hockey players must be current USFS Members to skate on freestyle ice. No exceptions.
- b. Hockey skaters are permitted on freestyle ice in *private lessons only*. No individual practice is permitted for hockey skaters, no exceptions.
- b. Hockey skaters are permitted to train *skating skills only*.
- c. A total of two hockey skaters will be permitted on freestyle ice per session.
- d. Absolutely no gear besides a helmet and gloves, no exceptions. This is for the safety of our freestyle skaters in the event of a collision.
- e. Absolutely no hockey sticks and pucks are permitted on freestyle ice.
- f. If the allowance of hockey skaters on freestyle ice becomes dangerous or disruptive to our freestyle skaters, freestyle ice privileges can be revoked to a hockey skater or hockey skaters at the discretion of the Skating Director at any time.

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Novi Ice Arena Freestyle Rules, Procedures, and Etiquette Acknowledgement

July 1, 2023 - June 30, 2024

I hereby agree to the Novi Ice Arena's Freestyle Session Rules, Procedures, and Etiquette.

Additionally, I understand that failure to comply with the current rules stated in this document could result in loss of skating privileges at the Novi Ice Arena.

For skaters under 18 years of age, parents and coaches are responsible for assuring that their skater understands and complies with these rules, procedures, and etiquette. If you or your skater do not understand any aspect of these rules, please contact our Skating Director, Danielle Gamelin, by contacting her at dgamelin@suburbanice.com for additional information or clarification.

Skater's Full Name*: _____

Skater's Signature (over 18): _____

Date: _____

Skating Level*: _____

USFS Number*: _____

Parent's Signature (for skaters under 18): _____

Date: _____

***=required**

General Skater Information and Contact Information

Birth Date*: _____

Parent/Guardian Name**: _____

Home/Cell Phone Number*: _____

E-mail*: _____

Emergency Contact Phone Number*: _____

Head Coach*: _____

***=required**

